

# ORCHARD GLEN NEWS

July 2020



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## UPCOMING ANNUAL MEETING & ELECTION



Your community Annual Meeting/Election is scheduled to be held on July 29, 2020. There are currently 5 positions up for election at this time. The 2 people receiving the highest amount of votes will serve a 2 year term, the next 3 people receiving the next highest amount of votes will serve a one year term. Orchard Glen must meet the quorum requirements for the Annual Meeting/Election to take place, which means there needs to be 40 ballot envelopes returned. If quorum is not met, the meeting cannot move forward.

Should quorum not be met and there is not a reconvened meeting scheduled, the current people will remain on the board for another year, unless they resign. Remember when returning your ballot the colored envelope must be completed in the upper left hand corner. If it is not completed it will not be counted. If you have any questions regarding the meeting, please contact Susan Beaver at [sbeaver@encorepmc.com](mailto:sbeaver@encorepmc.com) or at ext. 222.



## ORCHARD GLEN WEBSITE

Go to: [www.myorchardglenhoa.com](http://www.myorchardglenhoa.com) to view information about the Association, get copies of Governing Documents, Architectural submittal forms, and view meeting agendas and minutes. You can also log on to your account and make payments online.



### Next Board of Directors Meeting:

Wednesday, July 29, 2020

Time: 6:30 p.m.

Via Zoom Video Conference  
(subject to change)

## Hot Weather Tips:

- Drink plenty of water. Avoid alcohol and caffeine.

- Wear a wide-brimmed hat, or use an umbrella for shade.

- Wear lightweight, light-colored, loose clothing.

- Slow down — rest in the shade or a cool place when possible.

- Never leave a child, elderly, disabled person, or animal alone in a vehicle.

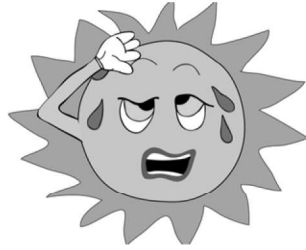
- Keep shaded areas with fresh water for outdoor animals.

- Turn on your air conditioner.

- Check on friends and neighbors who are elderly, have medical conditions, or are at higher risk for health problems when it is very hot.

- If you do not have an air conditioner, use a fan, make sure your windows are open, and visit a cool center.

- Take a cool shower or bath.



## DOGGIE ETIQUETTE

While on a stroll with your pooch (who is on a leash) be courteous to your neighbors and pick up the waste. Homeowners are reporting Owners not picking up after their dogs.

As a reminder that all dogs are to be on a leash being held by someone capable of controlling the dog at all times when outside



## HOW TO REPORT

### CUSTOMER SERVICE ISSUES

If you see an issue in the common area such as a broken sprinkler or landscaping issue, you should report it as soon as possible to your Customer Service Representative at the management company, Beverly Richardson at 951-279-3934, ext. 227 or by email: [brichardson@encorepmc.com](mailto:brichardson@encorepmc.com).



If there is an emergency after hours or on weekends, such as a sprinkler in the common area stuck on or broken, you can report it to our after hours emergency line by calling 951-264-5328.

## Encore Property Management

P.O. Box 1117, Corona, CA 92878-1117  
526 Queensland Circle

Corona, CA 92879

Phone: 951-279-3934

Fax: 951-272-9487

Community Manager: Susan Beaver, ext. 222  
Email: [sbeaver@encorepmc.com](mailto:sbeaver@encorepmc.com)

Customer Service: Beverly Richardson, ext. 227  
Email: [brichardson@encorepmc.com](mailto:brichardson@encorepmc.com)

Accounting: Carole Gerchy, ext. 234  
Email: [cgerchy@encorepmc.com](mailto:cgerchy@encorepmc.com)

ARC Coordinator: Sherada Rogers, ext. 224  
Email: [srogers@encorepmc.com](mailto:srogers@encorepmc.com)

## Important Phone Numbers

Emergency	911
Corona Police Department	951-736-2334
Fire Department	951-736-2220
Department of Water/Power	951-736-2321
Corona Public Library	951-736-2381
Parks & Community Services	951-736-2241
Dog Licensing	951-739-4802
Corona Municipal Airport	951-736-2289
Graffiti Hotline	951-827-5841
DMV	800-777-0133
Southern California Gas	800-335-7873
Southern California Edison	800-655-4555