

**ORCHARD GLEN COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
NOVEMBER 15, 2022**

NOTICE OF MEETING

Upon due notice given, a meeting of the Board of Directors for Orchard Glen Community Association was held on November 15, 2022 at the hour of 6:30 p.m. in the location of 526 Queensland Circle, Corona

ATTENDANCE:

Directors Present: John Keith, James Eros, and Camden La Marca.

Directors Absent: David Ortega.

Representing Encore Property Management: Shelley Seay, CCAM-PM-CI ®.

CALL TO ORDER

The meeting was called to order at 6:36 p.m. by John Keith, President.

HOMEOWNER FORUM

None.

CONSENT CALENDAR

- A. Review/Approve Regular Session Minutes of September 14, 2022
- B. Review/Approve Management Report of September 14 2022
- C. Ratify Financials from August 2022
- D. Review/Approve Financials from September 2022.
- E. Lien Resolutions: 275-164-004

Motion made by James Eros, seconded by Camden LaMarca to approve the Consent Calendar as submitted. Motion carried.

INVESTMENT RECOMMENDATIONS

None.

COMMITTEE REPORTS

None

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LANDSCAPING

Bemus walk notes for September 2022 reviewed.
Punch-list notes from 10/14/22 reviewed.

Motion by James Eros to ratify Bemus work order in the amount of 898.00 for Entry and Burrero planting. Seconded by Camden LaMarca. Motion carried.

Drought/Turf Enhancement Proposals

Board reviewed the following Turf Reno Proposals and tabled all them until spring:

Meter 66991952, 195 sqft of turf \$1239.34

Meter 66894609 2782 sqft \$9053.97.

Motion by James Eros to approve the Bemus Landscape Maintenance Contract from 5861.00 to 6154.00 or 5%. Seconded by Camden LaMarca. Motion carried.

Board tabled the Bemus Proposal to fill in & Irrigation on Gareth in the amount of 2774.83, until we get the GeoTech Report on this slope.

Motion by James Eros to approve the proposal from Bemus to fill in slope on Burerro slope in the amount of \$1456.86. Seconded by John Keith, motion carried.

Motion by James Eros to approve the proposal from Bemus for irrigation on Burrero slope on the Burrero slope in the amount of 1318.15. Seconded by John Keith. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion by Camden LaMarca to approve Version #2 at 150.00 per month per unit, but offset by excess income and charge homeowners only 143.00 per month per unit. Seconded by John Keith

Board discussed the Scope of Work on the Carasso contract to install concrete pads in the new locations for the mailboxes to be moved to Trudy. There is a change order in with Beverly to ensure they install a small apron on each side of the slab for owners to walk through from the street side.
*Get Bids to demo the concrete where mailboxes will be removed and fill in with similar plant material (from Bemus)

Board discussed reorganization of Board, as John Keith does not want to serve as BOD President. Board tabled this matter until such time the full Board is present.

Motion by James Eros to approve the Ecological Conservation and Management, estimate cost as follows: Task #1 Monitoring \$3750.00, Task #2 Reporting \$840.00. Total of \$4695.00. Seconded by Camden LaMarca. Motion carried unanimously.

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Board reviewed the AFS Environmental Report. They would like a work order to get processed to Bemus Landscape to complete all the Red Items, if they are part of their contract. If they are not, they need to provide an individual bid for each line item.

Motion by Camden LaMarca to approve the proposal from Frisbey & Assoc. For Tax Prep and Review for their 2023 FYE financials, in the amount of 700.00.

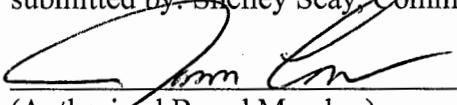
NEXT MEETING

The next meeting date is scheduled for January 25, 2023 in the location of 526 Queensland Circle, Corona, CA 92879. Provide a Zoom option as well.

ADJOURNMENT

There being no further business to bring before the Board at this time, the meeting was adjourned at 7:54 p.m.

Respectfully submitted by: Shelley Seay, Community Manager, CCAM-PM.CI

Approved: 
(Authorized Board Member)

1/25/23
(Date)